

Table 1: Ongoing Performance Criteria: Must be satisfied for the site to gain the EDM score and to continue receiving the tariff during the year.

	Criterion	When?	Requirements/Tests	Definition	Checked by?
1	Maintain date validity of any documents submitted as part of process to join the scheme and ensure that named roles for energy management continue to be filled.	After start of year, if staff member changes or review date passes	Spot checks. Failure to maintain documentary date validity, or to fill post may place incentive tariff at risk.	Various	ADDC/AADC
2	Maintain Direct Debit payments	Ongoing requirement	Monthly check. Ongoing bill payment must be by Direct Debit and must be settled. Failure to conform with requirement may place incentive tariff at risk.	ADDC/AADC Defined	ADDC/AADC
3	Peak Power Demand Management	1). If approached. 2). Ongoing requirement (If agreement reached)	1). Make reasonable endeavours to meet with the Distribution Company when approached to discuss peak demand and to hold open discussions. 2). Fulfil terms of any agreement reached with the Distribution Company. Failure to conform with these requirements may place incentive tariff at risk.	ADDC/AADC Defined case to case	ADDC/AADC
4	Power Factor Compliance	1). If approached. 2). Ongoing requirement (If agreement reached)	1). Make reasonable endeavours to meet with Distribution Company when approached to discuss power factor and to hold open discussions. 2). Fulfil terms of any agreement reached with the Distribution Company. Failure to conform with these requirements may place incentive tariff at risk.	ADDC/AADC Defined case to case	ADDC/AADC